ELGIN CITY COUNCIL AGENDA

NEW ELGIN CITY HALL 180 N. 8th NOVEMBER 11, 1997

CALL TO ORDER 7:00 pm

APPROVE THE MINUTES of OCTOBER 14, 1997

SUPERVISORS REPORTS

Police	Dayton Sibley
Public works	Kyle Boylen
Library	Sandra Good
Fire	Pat McDonald
Ambulance	Merle Laci
Municipal court	Ralph Howell
Recorder	Joe Garlitz

CITIZENS TO SPEAK

- Regional Service Institute, re. Growth Management Survey

COMMITTEE REPORTS

- Administration: Councilors Cooper and Stover
- Public Works: Councilors McMullen and Churchill
- Public Safety: Councilors Short and Bennett

OLD BUSINESS

- Audit report
- Opera House Lease
- Ordinance 124, Chip seal assessments
- Highway Corridor Plan
- OR Health Division, Water Study
- Grande Ronde Hospital agreement re. mutual ambulance runs

NEW BUSINESS

- Surplus police car for general use

CORRESPONDENCE

- Forest Service "transition" meeting
- ARCS Ink consultant
- DEQ wastewater project loans
- Grande Ronde Economic Action, membership dues
- DoT, re. manufactured home sales
- DEQ, re. Grande Ronde River rules

GOOD OF THE ORDER

- Approve bills

ADJOURN

CITY of ELGIN

COUNCIL MINUTES FOR NOVEMBER 11, 1997

COUNCILORS PRESENT- Kevin Cooper
Pat McMullen
John Stover
Berta Churchill
Misty Bennett
Leroy Short
Rick Smith - Mayor

Call to Order
The meeting was called to order in the new City Hall at 180 N. 8th at 7 pm by Mayor Rick Smith.

Approval of Minutes
The Mayor called for approval of the minutes of the meeting of October 14, 1997. Councilor Churchill moved to approve the minutes of October 14 as presented, with Councilor Stover as second. The vote was unanimous for approval, motion carried.

Supervisors Reports
The Mayor called for the supervisors reports.

Police- Chief Sibley, absent; no report.

Public works- Kyle Boylen, absent; no report.

Library- Sandra Good, absent; written report submitted.

Fire- Chief McDonald, absent; no report.

Ambulance- Merle Laci, absent; no report.

Municipal Court- Ralph Howell presented the court report for October.

Recorder/Administrator- Joe Garlitz reported that the new office is not fully ready to occupy. The bathrooms require some modifications to meet handicap accessibility requirements.

Citizens to Speak
Jenny Tucker from Regional Services Institute was present to review the results of the County wide Growth Management Survey. Ms. Tucker reviewed several of the findings, and presented copies of the full survey and the executive summary for distribution to those interested.

Committee Reports

The Mayor then called for the committee reports.

Administration: Councilors Cooper and Stover reported that the bills had been reviewed.

Public Works: Councilor McMullen and Churchill, no report.

Public Safety: Councilor Short told the Council that a supplement to the towing ordinance was being prepared. It consists mainly of procedures for implementing the current ordinance. Councilor Short reviewed his plans to involve the highschool shop class in refurbishing the DARE car using the engine from the surplused police car.

Old Business

Annual Audit Report

The annual audit report was presented to the Councilor's for review at last month's meeting. The report has no adverse comments and indicates that the City's financial status is stable.

Opera House Lease

Marilyn Lane and Shirley Peters were present to offer their signatures on the lease of the Opera House. The lease was presented for review last month. Lane/Peters offered a supplement to the lease listing several items that were in disrepair prior to their operation of the facilities. These items are listed to indicate that Lane/Peters is not responsible for these repairs.

After discussion, Councilor Stover moved to authorize the Mayor to sign the lease for the City, with Councilor Cooper as second. The vote was unanimous for approval, motion carried.

Ordinance 124, Chip seal assessments

Ordinance 124, spreading assessments for chip-sealing of streets was presented and read for the second reading by title. Councilor Stover moved to adopt Ordinance 124 as read, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Highway Corridor Plan

The Highway 82 Corridor Plan was discussed as regards controlling access to the highway. The discussion focused on the denial of access for a service station that has been proposed in the general commercial zone. As implemented, the access standards in the plan will effectively prohibit any new access to the highway and will require closure of accesses as opportunities arise. The Council perceives this to be in direct opposition to the City's need to foster develop of businesses in Elgin. After discussion it was agreed that the City will host a public hearing on Tuesday November 25th. The Councilors will contact members of the Councils for each of the towns on the highway, inviting them to participate in this meeting. Representative Mark Simmons and Senator David Nelson will also be invited to the meeting.

OR Health Division, Water Study

The various applications for water projects and studies have been scored and listed. Elgin's study is listed in the bottom 15%.

Grande Ronde Hospital agreement re. mutual ambulance runs

With Councilors Short and Bennett present, the Council discussed the proposal from Grande Ronde Hospital for payment of 70% of billed services. After discussion it was the general agreement of the Councilors that they would be willing to review a draft contract that proposed a 70% reimbursement, with the City providing its own supplies. They will also consider a standby option in Elgin.

New Business

Surplus police car for general use

Mayor Smith explained that there has been several suggestions that the City provide a car for general travel outside of the City for its employees. Discussion indicated that the City had no suitable vehicle for such use. Any police vehicle that was reliable enough for this use would still be used by the Department for patrol work.

Correspondence

The following correspondence was presented:

Forest Service "transition" meeting in La Grande Nov 24;
ARCS Ink consultant, offering consulting and mapping services;
DEQ wastewater project loans and granting information;
Grande Ronde Economic Action Team:

Union County Economic Development District is soliciting membership dues. After discussion of the need to be involved in the economic development activities of the County, Councilor Churchill moved to pay $250 dues as a small business member, with Councilor Short as second. The vote was unanimous for approval, motion carried.

DoT, re. manufactured home sales rules for residential zones;
DEQ, re. Grande Ronde River rules for water quality improvements.

Good of the Order

Councilor Cooper moved to approve the bills as presented, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

The Council recessed briefly to tour the new office. Mayor Smith then called for an executive discussion regarding personnel matters. No action was taken.

Councilor Stover moved to Adjourn, with Councilor Churchill as second. The vote was unanimous for approval, motion carried.

Minutes respectfully submitted;

Joe Garlitz,
Recorder/Administrator